



Pre hire safety and cleaning check sheet

Vehicle name	Rego	Km's	Service due	Rego due	Cof Due	Date	No days

Road test vehicle around the block

Check brakes	Driving straight	No unusual noises	Check park brake - travel check
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Engine checks	
1. Engine oil	
2. Radiator - remove cap and check coolant bottle	
3. Look for signs of radiator leaks	
4. Brake fluid level - Note level Min-Max	
5. Battery secure and tested for	
- State of charge	_____
- State of health	_____
6. Battery terminals tight	
7. Wipers operation and water level	

Internal vehicle checks	
1. Check seat belts for wear and check mounting points	
- make them click and check working well	
2. Air conditioning and heating is working	
3. Central locking and all internal lights work	
4. Check swivel seats spin freely	
5. Bed rails extend fully and easily	
6. Cigarette lighte, radio and horn work	
7. Interior is mould free	
8. Storage locks working and present	
9. Fridge works	
10. Electric mirrors, windows and slide doors work	
11. Mesh window screens x2	
12. Water pump works, sink clean, water tank is cleaned	
13. Check GPS works and is up to date	
14. All slide doors open and close freely	
15. Check spare tyre tools are all present and working	
16. Check rear storage area	
17. Reverse camera works, and spare remote battery	

Gauges and warning lights	
1. Check all guages operating	
2. Check warning lights before engine starts	
- oil	
- battery	
- engine warning light	
- brake light	
- abs light	
- airbag light	
- Lights should disappear after start up	

Cleaning checks	
1. Outside soap, wash and waterblast	
2. Wipe, dry and clean all glass on both sides	
3. Wash all utensils and utensil boxes	
4. Clean ash tray, cup holders, front console and dash	
5. Clean the fridge	
6. Clean and test cooker and tray + surrounding area	
7. Clean table and bench top	
8. Vacuum all areas, bed unit and behind all seats	
9. Clean inside of doors, boot and side trim	
10. Clean and replace all linen and mattress topper	
- Check all linen for stains and signs of wear	
- Check all bedding for stains and sign of wear	
11. Remove all mats, shake and clean	

External vehicle checks	
1. Check front and back bumpers are secure	
2. Buff all headlights when needed	
3. Check spare tyre is secure	
4. Brake lights work	
5. Fuel cap fits properly	
6. F + R wiper blades are in good condition	
7. Indicators work	
8. Headlights works and check beam setter	
9. Clean tyres and hub caps	
10. Check rubber bungs are present	
11. Remove spare tyre, check stud pattern and 60 psi	

Tyre tread check - Minimum 3mm tread depth required over 3/4 of the tread width

Front left		Front right		Rear left		Rear right	
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Tyre pressure - 36 PSI required Check inside edge tyres for wear Check wheel nuts are secure

FL	FR	RL	RR	FL	FR	RL	RR	FL	FR	RL	RR
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IF THERE IS WEAR ON ONE SIDE OF A TYRE REMOVE IT AND DO NOT USE IT AGAIN!

Tyre tread depth and inside edge checked by		Vehicle checked by	
Tyre tread depth and inside edge double checked by			

Comments	
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Vehicle damages

Please mark panel and paint damages

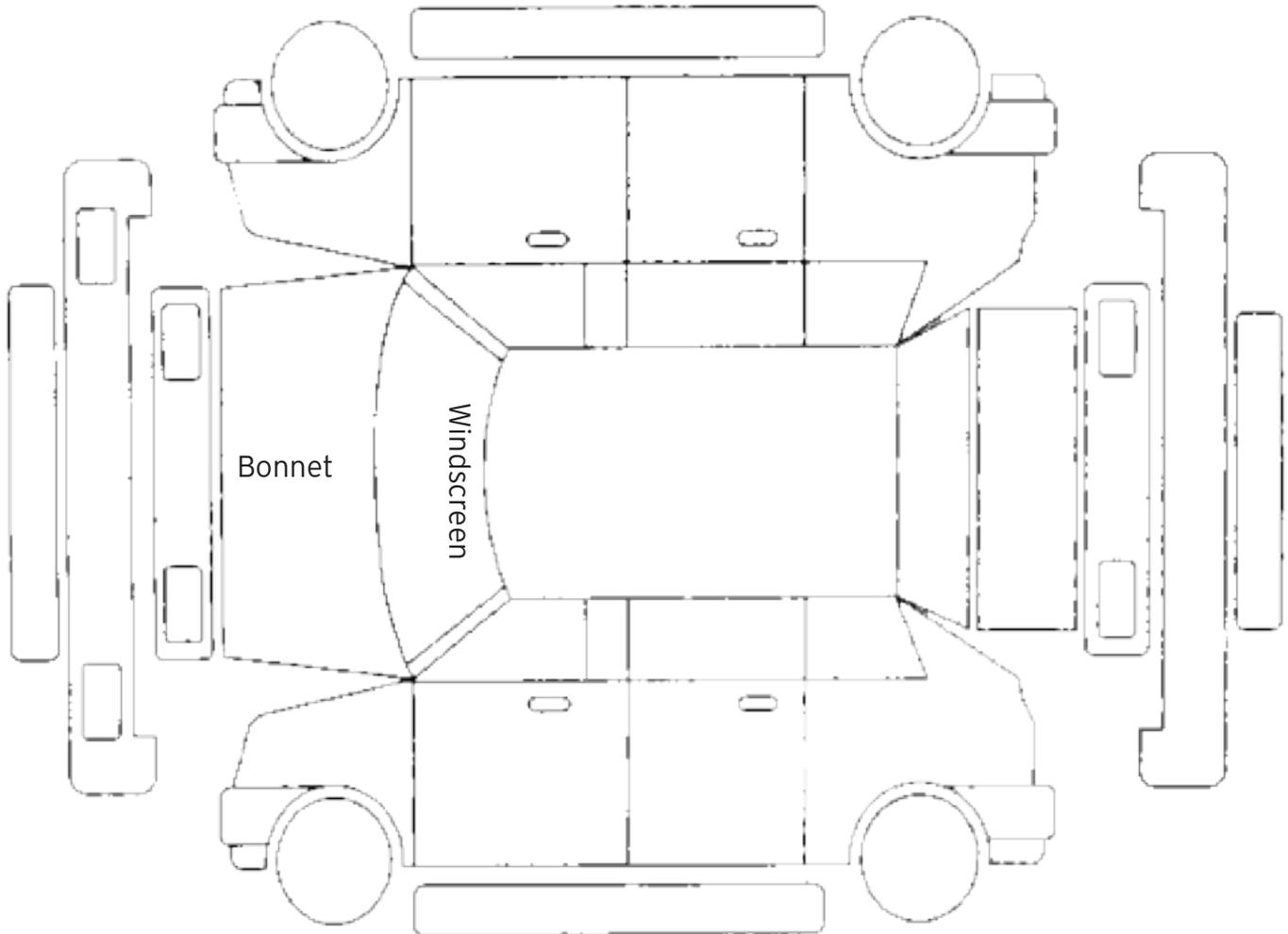
Key

D: Dent

P: Paint damage

S: Scratch

Please also write on if needed to explain damage



Checked by: _____