

Spaceships and Rockets pre hire safety and cleaning check sheet

Vehicle name	Rego	Km's	Service due	Rego due	Cof Due	Date	No days

Road test vehicle around the block

Check brakes	Driving straight	No unusual noises	Check park brake - travel check
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Engine checks

1. Engine oil	
2. Radiator - remove cap and check coolant bottle	
3. Look for signs of radiator leaks	
4. Brake fluid level - Note level Min-Max	
5. Power steering level	
6. Both batteries secure and tested for	
- State of charge _____	
- State of health / listing date stamp _____	
7. Both batteries terminals tight	
8. Automatic transmission oil level (check with engine running)	
9. Wipers operation and water level	

Gauges and warning lights

1. Check all gauges operating	
2. Check warning lights before engine starts	
- oil	
- battery	
- engine warning light	
- brake light	
- abs light	
- airbag light	
- Lights should disappear after start up	

External vehicle checks

1. Check front and back bumpers are secure	
2. Buff all headlights	
3. Check spare tyre is secure	
4. Brake lights work	
5. Fuel cap fits properly	
6. F + R wiper blades are in good condition	
7. Indicators work	
8. Headlights works and check beam setter	
9. Clean tyres and hub caps	
10. Wipe and clean all sills and side trim	
11. Check spare tyre stud pattern / look for wear / 60 psi	

Internal vehicle checks

1. Check seat belts for wear and check mounting points	
- make them click and check working well	
2. Air conditioning is working	
3. Sunroof and central locking work	
4. Heaters work Internal lights are working	
5. Bed extensions move freely	
6. Cigarette lighter works, test ipod cable	
7. Interior is mould free / Radio and horn works	
8. Fridge works / Electric mirrors and windows	
9. All slide doors open and close freely	
10. Storage locks are present and working	
11. Check spare tyre tools are all present and working	
12. Check rear awning is present and clean	

Forms to go in Vehicles

1. Steering wheel tag, keep left sticker, accident form	
2. Stray Aisa brochure when we have them	

Cleaning checks

1. Outside soap, wash and waterblast	
2. Empty water container and clean	
3. Wipe, dry and clean all glass on both sides	
4. Wash all utensils and utensil box	
5. Clean and test cooker + add 1 full gas can	
6. Clean ash tray, cup holders, front console and dash	
7. Clean the fridge / chiller bag and surrounding area	
8. Clean bed board and make sure it fits	
9. Clean water bottle, bracket and pump	
10. Vacuum all carpet, bed unit and behind all seats	
11. Clean inside of doors and boot	
12. Clean and replace all linen and	
- Check all linen for stains and signs of wear	
- Check all bedding for stains and sign of wear	
13. Remove all mats, shake and clean	

Tyre tread check - Minimum 3mm tread depth required over 3/4 of the tread width

Front left		Front right		Rear left		Rear right	
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Tyre pressure - 36 PSI required

Check inside edge tyres for wear

Check wheel nuts are secure

FL	FR	RL	RR	FL	FR	RL	RR	FL	FR	RL	RR
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IF THERE IS WEAR ON ONE SIDE OF A TYRE REMOVE IT AND DO NOT USE IT AGAIN!

Tyre tread depth and inside edge checked by		Vehicle checked by	
Tyre tread depth and inside edge double checked by			

Comments	
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